ISO 14001

Action Plan

Issued 2026

Chosen UKAS Certification Body	
ISO 14001 Stage 1 Target Date	
ISO 14001 Stage 2 Target Date	

No	Action	Who	Progress / Target
1	Conduct a Gap Analysis to ISO 14001. This will outline the requirements for gaining certification to ISO 14001.		
2	Commence work on the Context of the Organisation including the following: • Internal Issues • External Issues • Interested Parties • Risks and Opportunities • Environmental Aspects and Impacts • Environmental Legal Compliance		
3	Develop the Scope of the Organisation		
4	A coherent and documented Risk Treatment Plan should be established to reduce the risks outlined above		
5	Develop an Actions system for tracking actions, improvements and opportunities		
6	Develop the Environmental Policy		

No	Action	Who	Progress / Target
7	Develop Management Processes covering the requirements of ISO 14001 including: • Risk Management • Training, Competency and Awareness • Control of Documented Information • Operational Control • Internal Audits • The control of Non-compliance • Management Review • Improvement Process • Environmental Aspects and Impacts • Legal Requirements • Product Lifecycle		
8	Develop a full set of Environmental Operational Processes		
9	A full Management Review should be conducted. Legal compliance should be reviewed during the review		
10	Using the Risks and Opportunities in the Context and other analysis, develop a comprehensive set of Environmental SMART Objectives		
11	Conduct training and awareness sessions on ISO 14001 and Environmental Management to relevant employees, including the ISO 14001 awareness briefing.		
12	Develop an Internal Audit Schedule and complete the programme.		