ISO 45001

Action Plan

Issued 2026

Chosen UKAS Certification Body	
ISO45001 Stage 1 Target Date	
ISO45001 Stage 2 Target Date	

No	Action	Who	Progress / Target
1	Conduct a Gap Analysis to ISO45001. This will outline the requirements for the gaining certification to ISO45001 along with the following:		
2	Commence work on the Context of the Organisation including the following: • Internal Issues • External Issues • Interested Parties • Risks and Opportunities • Legal Compliance		
3	Develop the Scope of the Organisation		
4	A coherent and documented Risk Treatment Plan should be established to reduce the risks outlined above		
5	Develop an Actions system for tracking actions, improvements and opportunities		
6	Develop the Health and Safety Policy		

7	Develop Management Processes covering the requirements of ISO45001 including: • Risk Management • Training, Competency and Awareness • Control of Documented Information • Operational Control • Internal Audits • The control of Non-compliance • Management Review • Improvement Process • Health and Safety Legal Requirements		
8	Develop a full set of Health and Safety Operational Processes		
9	A full Management Review should be conducted. Legal compliance should be reviewed during the review		
10	Using the Risk and Opportunities in the Context and other analysis develop a comprehensive set of Health and Safety SMART Objectives		
11	Conduct training and awareness sessions on ISO45001 and Health and Safety Management to relevant employees including ISO45001 awareness briefing.		
12	Develop an Internal Audit Schedule and complete the program.		