

Revision History:

Section	Description of Change	Date	Issue	Authorised
All	First protocol to ISO27001:2013 International Standard	07/01/2019	1	G Armstrong

Process Owners	Date
Proprietor	07/01/2019

QSP Solutions specialise in the provision of management systems consultancy services including quality, environmental, health and safety and information security management.

All our services are delivered by professionally qualified and experienced employees. All work is in accordance with written procedures, with lines of responsibility and accountability defined checks incorporated. To achieve this, we are committed to a continual improvement culture throughout the organisation based on stated company objectives and the EN ISO 27001:2013 standard. The Proprietor is responsible for the production and the controls to enforce this policy as well as the provision of advice and guidance on its implementation and maintenance. All breaches of information security must be reported to the Proprietor who will be responsible for the investigation and subsequent reporting of all security incidents. QSP Solutions reserves the right to inspect any data stored on a QSP Solutions computer or telecommunication system, or transmitted or received via QSP Solutions networks, in the cause of investigating security incidents or safeguarding against security threats. This policy shall be reviewed on a regular basis or if significant security changes occur to ensure its on-going suitability and effectiveness.

The principles embraced in the ISO27001 standard have been embodied in our formal Management System. The confidentiality, integrity and availability of information are of great importance to the administration and operation of QSP Solutions. Failure in any of these areas can result in disruption to the services that we provide as well as loss of confidence in QSP Solutions by existing and potential customers. The security of our information and other assets is therefore regarded as fundamental to the successful operation of the organisation. The objective of the Information Security Policy is to ensure business continuity and minimise business damage by preventing and managing an acceptable level the impact of information security incidents. Adherence to this policy will assist to protect ourselves and our customers from information security threats, whether internal or external, deliberate or accidental.

This Information Security Policy is used as a framework for QSP Solutions to set Objectives. These objectives will be reviewed during the Management Review process. We are committed to good information security provision for customers; hence it is the policy of QSP Solutions that we will:

- Ensure that information is accessible only to those authorised to have access;
- Safeguard the accuracy and completeness of information and processing methods;
- Ensure that authorised users have access to information and associated assets when required;
- Ensure that we meet our regulatory and legislative requirements;
- Address the security of all of our services and processes to ensure that risks are identified, and appropriate controls are implemented and documented;
- Produce business continuity and incident response plans for strategic services which will be tested on a regular basis;

